# Developer New Bin Order Form

### You can use this form to order bins for new developments - houses and flats

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| Whilst building work is ongoing, Greater Cambridge Shared Waste Services will make every effort to collect from properties where safe to do so. However, each new development will be assessed individually, and the following requirements must be met:* Bins will be delivered to each property no more than 2 weeks prior to occupation
* Properties must be registered with Royal Mail have a full postal address before collections can start
* Where a road is to be adopted, has been completed, and can be safely accessed by collection vehicles, collections will commence. It will be incumbent on the developer to inform Greater Cambridge Shared Waste Services when roads are safe and accessible - (*photographic evidence may be required*)
* Any properties that are occupied but cannot be provided with kerbside collections will be required to present their containers at an agreed alternative collection point/ bulk bin container (which the resident can place bagged waste in). The developer must take responsibility to ensure that waste is transported to an agreed collection point on the allocated day and return the bins after collection to the property. If bags are used to deposit waste in temporary bulk bin containers the developer must ensure that the bags used conform to the current Greater Cambridgeshire Shared Waste Services policy for each waste stream i.e., clear sacks for recycling and black for residual waste.
* It will be the developer’s responsibility to ensure that residents are aware of the practical arrangements in place to collect their waste whilst building works are ongoing and before the collection crews can fully access the development. This would include where and when they should place their waste for collection. All plans should take care to ensure the placing of rubbish does not cause a nuisance, including littering.
* In all cases containers remain the property of Greater Cambridge Shared Waste Services, and once allocated to an address, must not be transferable from one property to another without prior agreement.

**Please note - If we attempt to deliver bins but cannot, due to the above issues, there may be a charge to return later.** |

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| **Date of Order** |  |

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| **Development Name** *As used in formal documents, planning applications etc* |  |
| **Development location (Village / Address)** |  |
| **Contact Name** |  |
| **Contact Email Address** |  |
| **Contact Telephone number** |  |

## Please complete for delivery of bin sets for Houses

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| Delivery details for bins sets  |
| Postal Address | Post Code | Occupation Date  |
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## Please complete for delivery of bins for Flats

Please tell us how many flats there are in the block……

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| Delivery Details for Bins |
| Postal Address | Post Code | Occupation Date | Bin Store Location | Bin Store Code or Key Details |
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| **Name and address of Managing Agent** |  |
| **Date of handover to Managing Agent** |  |
| StatementBy submitting this form you are agreeing to the following declaration:* I confirm that properties are complete, and access is clear to make deliveries
* I confirm that once bins have been delivered to a property will not be transferred to another property without prior agreement
* I confirm that roads are accessible, and properties can be safely accessed by waste collection vehicles (*photographic evidence may be required*)

 * I declare that the information I have provided on this form is accurate

Signed …………………………………………………….. Date …………………………………….. |